

**Rules for Admission to Direct Second Year of
Post SSC Diploma Courses in Engineering /Technology in
Government, Government Aided & Un-Aided Polytechnics in Maharashtra State
For the academic year
2012-13**



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Maharashtra State, 3, Mahapalika Marg, Dhobi Talao,
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**Admission to Direct Second Year of
Post SSC Diploma Courses in Engineering /Technology in
Government, Government Aided & Un-Aided Polytechnics in Maharashtra State**

Reference: GR No. TED 20129/(130/12) TE-5 Dated 27th June 2012 of Higher & Technical Education Department

1. General

These Rules shall apply for admission to the Direct Second year of Diploma Courses in

- a) All the Government Polytechnics in Maharashtra State
- b) All Autonomous Polytechnics in Maharashtra State.
- c) All Government Aided Polytechnics in Maharashtra State
- d) All Un-Aided Polytechnics in Maharashtra State

2. Abbreviations used in the brochure:

COE	Center of Excellence
DTE	Director of Technical Education, Maharashtra State
GoM	Government of Maharashtra
HSC	Higher Secondary Certificate
ITI	Industrial Training Institute
MSBTE	Maharashtra State Board of Technical Education, Mumbai
OMS	Outside Maharashtra State
SSC	Secondary School Certificate

3. Role of Competent Authority in the process of Admission to Direct Second year of Diploma of Engineering/ Technology

- 3.1. The Competent Authority duly appointed by the Government and headed by the Director of Technical Education, Maharashtra State, shall be the authority for Admission to Direct Second year of Diploma of Engineering/ Technology.
- 3.2. Competent Authority shall be the sole authority to effect admission for Govt., Govt. Aided Polytechnics.
- 3.3. Competent Authority shall also deal with the representations received from the candidates pertaining to allotment and admissions in Govt., Govt. Aided Polytechnics which acts as Grievance Redressal Authority and Appellate Authority at State level.
- 3.4. To scrutinize the Applications received from the aspiring candidates, Course-wise list of the students admitted to Direct Second year by all Unaided Polytechnics submitted through the office of Joint Director, Tech. Education of respective regional offices in the State of Maharashtra as per the schedule.
- 3.5. All the decisions taken in relation to Admission to Direct Second year of Diploma of Engineering/ Technology Diploma courses, by the Competent Authority shall be final and binding on all concerned.

4. Eligibility Criteria

4.1. Eligibility criteria for Maharashtra State Candidates passing HSC science with Technical /Vocational

Candidate should be Indian National and have passed HSC science (Technical/Vocational) examination with subjects Physics, Chemistry, Mathematics with minimum 35% marks in aggregate.

4.2. Eligibility criteria for Maharashtra State Candidates passing ITI

Candidate should be Indian national and should have passed

- SSC (10th Std) or equivalent examination with subjects English, Maths and Science
- And**
- ITI (2 years duration) or equivalent

4.3. Eligibility criteria for Maharashtra State Candidates passing ITI (COE)

Candidate should be Indian national and should have passed

- SSC (10th Std) or equivalent examination with subjects English, Maths and Science
- AND**
- ITI (COE) with three modules (Sector Module, Advanced Module and Specialized Module) of 2 years duration.

Note:-

- Eligibility of the student for the specific branches of diploma programmes shall be as per MSBTE guidelines.
- Any vacant seats available in second year / third semester of post S.S.C diploma programme may be filled by the students acquiring either H.S.C science (Technical / vocational) of Maharashtra State Board of Secondary and Higher Secondary Education at the end of admission process.
- Candidate seeking admission against these seats shall apply directly to Principal of the concerned Institute. Separate admission round strictly as per inter-se-merit shall be conducted for admission for these seats.

5. Seats available for admission process to be carried out under these rules :

20% seats of the sanctioned intake are available as over and above the sanctioned intake in all the Polytechnics / institutes in state for direct admission to the Second Year of Post SSC full Time Diploma Courses.

Sr.No	Eligibility	Seat Available
1	12th Science with Vocational/Technical	20%* of the SI of course (for e.g 12 seats out of 60 SI) 4 seats for Vocational(Minimum) 4 seats for Technical(Minimum) (*includes seats given in sr No 2)
2	• ITI (10th +2 years ITI) • ITI(COE) with duration of Three Modules of 2 yrs duration	4 seats (Minimum)

For Maharashtra State Board Candidate: - Candidate should have passed 10th Std (SSC) with subjects Maths/Mathematics (code 71), General Science (Code 72) and English, with minimum 35% marks in aggregate
Principal/ Head of the Institution shall be the competent authority to effect the admission at the Institute Level.

Note: - In case of unavailability of the candidates, seats available are interchangeable.

6.0 Reservations:

The various reservations provided for the seats available under General Admission Process under the purview of competent authority(Principal) are detailed here.

6.1 Reservations for Physically Handicapped Candidates:

As per the provisions in Clause 39 of Equal Opportunities, Protection of Rights and Full Participation Act 1995, three per cent (3%) of the seats available under general admission process as prescribed in rule-1.4 in each Polytechnic, shall be reserved for physically handicapped candidates. **These seats are within the available seats.**

This reservation shall be applicable for following types of physically handicapped candidates:

- ☐ Blind / visually impaired candidates (P1)
- ☐ Speech & hearing impaired (deaf & dumb) candidates-(P2)
- ☐ Candidates with orthopaedic disorders and learning disabilities, Dyslexia, Dyscalculia, Dysgraphia, Spastic-(P3)

These 3% seats should be offered to eligible Physically Handicapped Candidates on the inter-se merit of respective PH candidates.

Note:

- It should be noted that the physically handicapped candidates on admission to Diploma course will not be given any exemptions or additional facilities in the academic activities other than those which may be provided by the MSBTE.
- No relaxation in educational qualification will be entertained for physically handicapped candidates.
- The certificate (proforma F/F-1) should clearly state that the extent of disability is more than **40%** and the disability is permanent in nature.

6.2 Reservation for female candidates:

As per the provisions in Govt. Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates in all the courses of the institutions coming under CAP as well as in Unaided polytechnics which are not in CAP.

There shall be no reservation for Female candidates under Defence, Physically Handicapped and SBC categories.

6.3 Reservation for Backward Class Candidates:

The distribution of the seats available under General Admission Process as prescribed in rule-1.4 amongst the various backward class candidates from Maharashtra State are as per the details given in the table below. Backward class candidates shall claim the category to which they belong at the time of application.

If a candidate fails to claim reservation for backward class on the application and subsequently claims reservation at the time of admission by producing necessary documents, such claim shall not be considered.

Sr. No.	Category of reservation	% of reservation
1.	Scheduled Castes and Schedule caste converts to Buddhism (SC)	13.0
2.	Schedule Tribes (S.T.)	7.0
3.	Vimukta Jati (V. J.) And De notified Tribes (D.T.)	3.0
4.	Nomadic Tribes (N.T.-B)	2.5

5.	Nomadic Tribes (N.T.-C)	3.5
6.	Nomadic Tribes (N.T.-D)	2.0
7.	Other Backward classes (O.B.C.)	19.0
Total		50.0

Note:

- Reservation for backward class candidate i.e. 50% as stated above shall be available in Government, Government Aided, and Unaided Non-Minority Institutes.
- The reservation for backward class candidates shall **not be available** in Unaided Minority Institutes/colleges.
- Candidates belonging to **Special Backward Class (SBC)** will be offered reservation up to extent of 2% seats of the seats available for Maharashtra candidates which are coming under the purview of the Competent Authority subject to condition that any seats remain vacant in the reserved category at the end of stage-II of allotment. These seats are carved out during the allotment of stage-II and no separate seats are earmarked before the start of the allotment process. However care shall be taken that reservation quota for S.B.C. category shall not exceed 2% of the seats available under General admission process and total reservation does not exceed 50%.
- Even if the candidate belonging to Backward Class Category secures admission against a seat belonging to the General category by virtue of merit, such candidate has to produce all the necessary documents in support of the category claimed both at the time of admission and while filling up of the CAP admission form.
- All OMS candidates are treated as GENERAL/OPEN category candidates and are not eligible to claim reservation.

6.4 For the Institutes running Second shift Courses for Religious Minority, 70 % seats shall be allotted to all Religious Minority Students belonging to Muslim, Buddhist, Christian, Sikh, Parsi and Jain community as per Government Resolution No TED-2010/(334/2010)/TE-5 Dated 13th September 2011

Note: - In case of unavailability of the candidates, seats available are interchangeable.

7.0 Assignment of Merit Number

7.1. Merit of all eligible **HSC science with Vocational/Technical** Maharashtra State candidates will be based on the Aggregate marks obtained at HSC (Std. XII) or equivalent examination.

7.2 Merit of all eligible **ITI/ITI (COE)** Maharashtra State candidates will be based on the Aggregate marks obtained at qualifying examination.

Relative merit in case of a tie (i.e. equal marks in Aggregate marks obtained at HSC (Std. XII) and qualifying examination) shall be resolved as below.

8.0 Relative Merit in case of tie:

In case of tie, i.e. candidates having equal aggregate marks in qualifying examination, the inter-se merit of candidates shall be reassessed as below:

8.1. For HSC science with Vocational/Technical Candidates

- A candidate who has secured higher percentage of marks in the subject of Mathematics at H.S.C. examination will have First priority.
- A candidate who has secured higher percentage of marks in the subject of Physics at the H.S.C. Examination will have Second priority.
- A candidate who has secured higher percentage of aggregate marks in S.S.C. Examination will have Third priority.

8.2. For ITI/ITI(COE) Candidates

- A candidate who has secured higher percentage of marks in the subject of Mathematics at S.S.C. examination will have First priority.
- A candidate who has secured higher percentage of marks in the subject of Science at the S.S.C. Examination will have Second priority.
- A candidate who has secured higher percentage of marks in the subject of English at the S.S.C. Examination will have Third priority.

9.0 Documents Required:-

Attested copies of the certificates to be attached by the candidate at the time of admission are given in Annexure III.

10.0 Retention of Original certificates:

If a candidate is offered admission, his or her original School / College Leaving Certificate (last attended) will be retained by the concerned Admission Authority / Principal effecting the admission. This original certificate will not be returned to any candidate once admitted to a course at the respective institute unless the candidate cancels his or her admission.

11.0 Tuition Fees & other fees :**➤ For Government and Govt. Aided Polytechnics-****a) Open category candidates:**

1. Tuition fee-
a) General candidate - Rs.6,000/- per year
2. Development fee - Rs.1,000/- per year
3. Other Fees: As given below per year

Sr. No.	Type of fees	Amount
1.	Gymkhana Fee (Identity Card, Magazines etc.)	Rs. 200/-
2.	Library Fee	Rs. 100/-
3.	Internet & E-mail Facilities Fee	Rs. 150/-
4.	Annual Social Gathering & Other Cultural Activities Fee	Rs. 100/-
5.	Library & Laboratory Caution Money Deposit Refundable, to be paid only once, and not every year Rs.200/-	

b) For SC/ST/VJ/DT/NT-A/NT-B/NT-C/NT-D/SBC /OBC category candidates:

1. Tuition fee - Nil
2. Development fee - Rs.1000/- per year
3. Other Fees - As given in above table

➤ For Unaided Private Institutes-**a) Open category candidates:**

1. Tuition fee- As decided by Shikshan Shulka Samitee
2. Development fee-As decided by Shikshan Shulka Samitee
3. Other Fees- As decided by Shikshan Shulka Samitee

b) For SC/ST/VJ/DT/NT-A/NT-B/NT-C/ NT-D/ SBC category candidates

1. Tuition fee - Nil
2. Development fee - As decided by Shikshan Shulka Samitee
3. Other Fees - As decided by Shikshan Shulka Samitee

c) For OBC category candidates

1. Tuition fee - 50% of fees decided by Shikshan Shulka Samitee
2. Development fee - 50% of fees decided by Shikshan Shulka Samitee
3. Other Fees - 50% of fees decided by Shikshan Shulka Samitee

Note:- If the concerned Social Justice/Tribal Welfare authority denied the claim or candidate fails to substantiate claim of fees reimbursement with documents in respect of Backward class category candidate, then it will be responsibility of the candidate to pay the prescribed fees at the admitted Institute.

12.0 Cancellation of admission and Refund of fees:

Refund of tuition fee, development and other fees after cancellation of admission, shall be as per AICTE guidelines No. AICTE / Legal/ 04(01)/ 2007, April 2007 and circular no.698 dtd 24/8/2007 issued by Pravesh Niyantran Samithi, Mumbai.

Candidate who has been admitted may cancel admission by submitting an application in duplicate, in the prescribed proforma – M, may request for refund of fees. The refund of fees as applicable shall be made in due course.

It is made clear that such application for cancellations will be considered if and only if the admission is confirmed by paying the prescribed tuition fee and other fees in full and by submitting the original documents.

Refund shall be made after deduction of cancellation charges as shown below.

Sr.No.	Situation	Refund
1	Request received before date of start of Academic session and seat could be filled by the institute before the cutoff date	Entire fee less Rs.1000/-
2	Request received after the start of Academic session and seat could be filled by the institute before the cutoff date	Entire fee less the total fee on Pro rata basis. (Tuition, development, other and hostel fee)
3	Request received before / after the start of Academic session and seat could not be filled by the institute after cutoff date.	No refund (except security deposit)

Note:

- Entire amount of security / caution money deposit is to be refunded back.
- For calculation of amount on the prorata-basis, one month shall be treated as one unit e.g. if the candidate cancels the admission on third day after start of academic session and seat could be filled before the cut-off date, then cancellation charges will be the higher amount of (Total fees) /12 or Rs.1000/-.
- In case of candidates belonging to SC/ST/VJ/DT(NT-A)/NT-B/NT-C/NT-D/OBC/SBC who want to cancel the admission, the above provisions of refund shall be applicable to him/ her as if the candidate has secured admission in open category and the candidate will have to pay the tuition fee on the pro rata basis as cancellation charges before claiming the original certificates from the institute.

13.0 Miscellaneous:

- The medium of instruction for Diploma courses in Engineering / Technology in all the institutes is English.
- Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action. It is to be noted that physically handicapped candidates are not provided with any additional facilities as far as the academic activities pertaining to the course is concerned.
- Excess admissions: No excess admission above the approved sanctioned intake of the institution is permitted in any case.

14.0 Conduct and Discipline

- Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate for admission. Such a candidate will be debarred from the entire admission process. Therefore the candidate is required to make only such claims which could be substantiated by relevant original documents.
- The students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- Notwithstanding anything contained in these Rules, if the Govt. takes any policy decision pertaining to Diploma admissions, then the same shall be brought in to effect at that point of time as per the directives from the Govt. from time to time.
- Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

If any of the statement made in application form or any information supplied by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal. An appeal against the order of expulsion, however, may be preferred within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final.

15.0 Action against ragging: Maharashtra Prohibition of Ragging Act 1999 which is in effect from 15th May 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he /she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final. If the head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

As per the Appendix 10 of the AICTE Approval process hand book "Prevention and Prohibition of Ragging" is given below:

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students.

16.0 Undertaking:

All candidates who have applied for admission shall be deemed to have submitted the following undertaking:

I have read all the Rules of Admission and after understanding these rules thoroughly, I have filled in the application form for admission for the current year.

The information given by me in my application is true to the best of my knowledge and belief. I understand that if any of the statements made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled from the college by the Principal.

- I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.
- I fully understand that the offer of a course will be made to me depending on my inter se merit and availability of a seat at the time of scrutiny of my application, when I will actually report to the admission authority according to the schedule of admission.
- I understand that no document after the last date of submission will be entertained for the purpose of claims or concessions etc. in connection with my admission unless otherwise mentioned in the rules.

- I am fully aware that the Competent Authority or its representative will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notices on the notice boards of concerned Admission Centre.
- I am aware that any rule imposed by the Examination Authority of MSBTE / Autonomous Institutes such as 'imposing limits on the number of attempts permissible to pass any examination' shall be binding on me.
- I hereby agree to conform to any Rules, Acts and Laws enforced by Government and I hereby undertake that, I will do nothing either inside or outside the institution which may result in disciplinary action against me under these rules, acts and laws referred to.
- I fully understand that the Principal of the college where I would be admitted, has a right to expel me from the institution for any infringement of the rules of conduct and discipline prescribed by the institution or MSBTE / Governing body of Autonomous Institutes or Government and the undertaking given above.
- I am fully aware of Condition of minimum attendance that, I will not be allowed to appear for the examination if I do not attend minimum 75% theory classes, and 100% practical, drawing etc. I am also aware that I will not be allowed to appear for the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawings, reports as specified by the MSBTE / Governing body of Autonomous Institutes within stipulated time limit.

17.0 Transfer of Student:

- A candidate once admitted in the second year or 3rd semester/Term of a course shall not be transferred during the same year to any other institution or course for any reason.
- A candidate admitted in any Government or Govt. Aided polytechnic and passing the second year or fourth semester examination or any higher year or even semester examination as the case may be, in full (not with ATKT), may be transferred to another Government or Govt. Aided polytechnic in next year or semester on getting admission in the same course or another course, if eligible, provided vacancy exists and he/ she stands in merit in comparison to other candidates aspiring for such change. In this case, the Principal of the polytechnic shall be authorized to admit such candidates by the following approved procedure. The priority for such admissions shall be in the following order: -
 - a) Candidates from the same polytechnic aspiring for the change of course.
 - b) Candidates from other polytechnics aspiring for only transfer into their original discipline.
 - c) Candidates from other polytechnics aspiring for transfer as well as change of course.
- The candidate from unaided polytechnics shall not be eligible for transfer to Government or Govt. Aided polytechnics.
- This Rule shall be applicable for transfer of candidates from and among the Unaided polytechnics, provided both the polytechnics agree in writing for the respective transfers and the examination authority agrees thereof. **Such transfer shall be permitted, subject to approval of the Joint Director of Technical Education of the concerned region(s).**
- Transfer of candidate from one polytechnic to another during Fifth Semester/Third Year should be allowed only if **NOC** is issued in writing by the Principal of polytechnic to which the student belongs. Transfers made in accordance with this clause should be reported immediately to the Director of Technical Education, (MS), Mumbai and also to the Secretary, MSBTE, Mumbai / Regional Office Board of Technical Education, by the Principal of the polytechnic to which the candidate is transferred along with a copy of NOC given by the Principal of other polytechnic.

Annexure I

Application Form

(Duly filled Application to be submitted by the candidate to the Institute)

Admission to Direct Second Year in Diploma in Engineering/Technology courses in Govt/Govt aided/Govt Autonomous/Unaided/Minority Diploma Institutes for A.Y. 2012-2013

Personal details of the Applicant:-

1. Name (in full): _____
(Capital Letters) Surname First Name Father's/Mother's Name

2. Gender: ____ (M / F) 3. Nationality: _____ 4. Religion: _____

5. Date of Birth: ----/----/----- 6. Family Income in Rs.- -----

7. Correspondence Address: _____

8. Contact No :- _____

9. Category details: - OPEN ☐ SC ☐ ST ☐ VJ/DT ☐ NT (B) ☐ NT(C) ☐ NT (D) ☐ OBC ☐ [use √]
NT (A)

Paste Latest
Passport Size
Photograph

10. Qualification Details:-

A) HSC (Technical/Vocational) ☐

B) ITI/Center of Excellence ☐ [use √ for appropriate option]

Sr. No	Name of the Subject	Total Marks obtained	Out of	%	Sr. No	Name of the Subject	Total Marks obtained	Out of	%
1	Mathematics (HSC)				6	Aggregate marks in SSC			
2	Physics (HSC)				7	ITI (10 th +2)			
3	Aggregate marks in HSC				8	COE (All 3 Modules Average Marks)			
4	Mathematics (SSC)								
5	Science (SSC)								

Declaration by the applicant:

(Attach attested copies of required documents)

I Mr./Ms. _____, hereby declare that all the particulars stated in the application and enclosures are true to the best of my knowledge and belief. I have read the Guidelines and I shall abide by the terms and conditions therein. I understand that my admission will be provisional and in the event of my being found ineligible at a later date, I will be denied admission and, if already admitted, my admission will be cancelled. I also understand that in all matters concerning admission, the decision of the competent authority is final and I shall abide by it.

I also declare that there is no any criminal case against me, if any information submitted herein is found fraudulent, incorrect or untrue; I am liable for criminal prosecution.

Date :-

Place:-

Signature of Applicant

Annexure II

Guidelines for the admission process for All Institute:

- All admissions shall be done in fully fair and transparent Manner & shall be Merit based.
 - The Principals of the respective Govt/Aided/Un aided Polytechnics shall invite applications for the seats available by giving publicity at least in two newspapers. Institutes are required to mention the name of newspaper in which available seats will be notified in their prospectus/brochure. Detailed schedule of the admission process is also to be displayed.
 - Aspiring candidates fulfilling the eligibility criteria shall apply directly to the Principal of the respective Polytechnics/Institutes for admissions. These admissions will be made in a transparent manner and strictly as per the merit of the candidates who have applied to the institute.
 - To resolve a tie i.e. more than one candidate securing equal marks in aggregate marks, the procedure given in Rule 8.0 of Information Brochure” shall be adopted.
 - Admission authority should maintain record of Application sold, received, merit list, attendance of student reporting for admission, admitted list schedule wise.
- **Important:** All the Diploma Institutes are required to complete their admission process within 15 days after result declaration by MSBTE (for affiliated Institutions) or result declaration by Autonomous Polytechnics in the State.

Annexure III

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with application Form
1.	All Candidates	Indian Nationality Certificate*, S.S.C. (Std.X) mark sheet. School leaving certificate after passing SSC (Std. X), HSC /ITI /ITI (COE) Board mark sheet and Leaving Certificate, as applicable.
2.	Type – B Candidates	Domicile certificate** of candidate or of father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra (In addition to the documents mentioned in Sr. No. 1)
3.	Type – C Candidates	Certificate from the employer in the pro forma – A stating that father/mother of the candidate who is a Central Government / Govt. of India undertaking employee is presently posted in Maharashtra. (In addition to the documents mentioned in Sr. No. 1)
4.	Type – D Candidates And Type – E Candidates	Certificate from the employer in the pro forma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. (In addition to the documents mentioned in Sr. No. 1)
5.	Backward class Candidates belonging to S.C. / S.T.	Caste certificate (In addition to the documents mentioned in Sr. No. 1)
6.	Backward class Candidates belonging to VJ/ DT NT(A)/ NT(B)/ NT(C)/NT(D) /OBC/SBC categories	Caste certificate Non creamy layer certificate valid up to 31st March 2013 (In addition to the documents mentioned in Sr. No. 1)

***In lieu of the “Certificate of Indian Nationality” following documents will also be acceptable-**

1. The School leaving Certificate indicating the Nationality of the candidate as ‘Indian’.
2. Indian Passport in the name of the candidate, issued by appropriate authorities.
3. Birth Certificate of the Candidate indicating the place of birth in India.

**** Domicile certificate:**

Domicile certificate issued by the Maharashtra State’s appropriate authorities will be considered valid. The domicile certificate of Mother of the candidate shall be supported with marriage certificate and legal proof of change in name if any. Such candidates will be required to submit birth certificate clearly mentioning the name of the mother.

Cut off date for the eligibility:

The eligibility of the candidate shall be determined and/or decided for all purposes including for applicability of all these Rules and Regulations by considering the last date of submission of Application form as the cutoff date. It is made abundantly clear that if a candidate is found ineligible as on the last date of submission of Application form, in terms of these Rules and Regulations, and if such an ineligible candidate acquires the requisite eligibility after the aforesaid cutoff date (i.e. the last date of submission of Application form), such subsequent acquisition of eligibility will not make an ineligible candidate eligible for any purpose whatsoever, much less for the purpose of admission.

Annexure IV
Center & Excellence & Concerned equivalent Diploma Course

Sr.	Passed in BBBT, Advanced Module & specialized Module	Concerned Equivalent Diploma Course
1	Fabrication (Fitting & Welding)	1) Fabrication Technology 2) Mechanical Engineering 3) Production Technology
2	Production & Manufacturing	1) Fabrication Technology 2) Mechanical Engineering 3) Production Technology
3	Textile Processing & Technology	1) Textile Technology 2) Textile Manufactures
4	Automobile	1) Automobile Engineering 2) Fabrication Technology 3) Mechanical Engineering 4) Production Technology
5	Hospitality	1) Hotel Management & Catering Technology 2) Food Technology
6	Electronics	1) Electronics & Tele Communication Engineering 2) Electronics Engineering 3) Electronics 4) Industrial Electronics 5) Medical Electronics 6) Digital Electronics
7	Electrical	1) Electrical Engineering 2) Electrical Power System
8	Information Technology	1) Information Technology 2) Computer Technology 3) Computer Engineering 4) Electronics Engineering 5) Electronics & Tele Communication Engineering
9	Apparel	1) Dress designing manufacturing 2) Fashion & Clothing Technology 3) Textile Technology 4) Fashion & Textile designing 5) Dress Designing & manufacturing 6) Knitting Technology
10	Refrigeration & Air Conditioning	1) Mechanical Engineering
11	Chemical	1) Chemical Engineering 2) Chemical Technology 3) Mechanical Engineering
12	Plastic Processing	1) Plastic Engineering 2) Plastic & Polymer Engineering 3) Mechanical Engineering
13	Industrial Automation	1) Mechanical Engineering 2) Electronics Engineering 3) Instrumentation 4) Instrumentation & Control 5) Electrical Engineering 6) Industrial Electronics
14	Construction & Wood Working	1) Construction Technology 2) Civil Engineering 3) Civil & Rural Engineering 4) Architecture

Proforma – A

(For Type C candidates)

(For Govt. of India / Govt. of India undertaking employees / sons and daughters of Govt. of India / Govt. of India undertaking employees.)

Reference. No.:

Date:

CERTIFICATE

This is to certify that Shri / Smt. is an employee in the capacity of.....in.....This Organisation/Establishment / Department is under Department of Govt. of India / Govt. of India undertaking.

Shri / Smt. is transferred toin Maharashtra State vide transfer order No..... Dated..... He / She has joined duty in Maharashtra on and is currently working in the same post.

This certificate is issued for the purpose of his/her / his son or daughter / her son or daughter’s admission to Direct Second Year of Diploma courses in Engineering/Technology for the year 2012-13.

Date:

(Signature)

Place:

Name & Designation
of the Head of the office

Seal of the Office

Note: This pro forma is to be accompanied by attested copy of Transfer order and joining report

Proforma – B

(For Type D/E candidates)

(For sons and daughters of Maharashtra State Govt./Govt. of India/Maharashtra State Govt. or Govt. of India undertaking employees.)

Reference. No.:

Date:

CERTIFICATE

This is to certify that Shri / Smt. is an employee in the capacity of.....in.....This Organisation /Establishment / Department is underDepartment of Maharashtra State Govt. / Govt. of India/Maharashtra State Govt. or Govt. of India undertaking.

Shri / Smt. is transferred to in Maharashtra State vide transfer order No..... Dated.....

He / She has joined duty in Maharashtra on and is currently working in the same post.

This certificate is issued for the purpose of his / her son / daughter’s admission to Direct Second Year of Diploma courses in Engineering/Technology for the year 2012-13.

Date:

(Signature)

Place:

Name & Designation
of the Head of the office

Note: This pro forma is to be accompanied by attested copy of Transfer order and joining report